

Agenda Item Form

Agenda Date: 8/10/04

Districts Affected: 8

Dept. Head/Contact Information: Byron Johnson, Director, Purchasing Department

Type of Agenda Item:

- | | | |
|--|---|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☒ Other Source: Community Development CDBG Grant

Legal:

- ☒ Legal Review Required Attorney Assigned (please scroll down): Ruth Reyes ☐ Approved ☐ Denied

Timeline Priority: ☐ High ☒ Medium ☐ Low # of days: _____

Why is this item necessary:

To award construction project.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Cost of Project is \$84,000.00. Any ongoing maintenance or operating expenditures will come from operating accounts.

Statutory or Citizen Concerns:

N/A

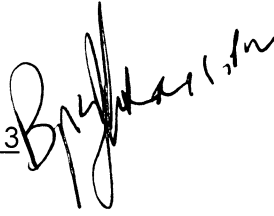
Departmental Concerns:

N/A

DATE: August 4, 2004

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313



THRU: Aurora Wells
Interim Bid Clerk ext. 4038

Pease place the following item on the **CONSENT** agenda for the Council Meeting of **AUGUST 10, 2004.**

Item should read as follows:

<u>Bid No.:</u>	<u>2004-163</u>	<u>Basketball Court Rehabilitation III, Estrella Rivera &</u> <u>Mary Webb Parks</u>
<u>Contractor:</u>		<u>JMZ Contractors, Inc.</u> <u>El Paso, Texas 79936</u>

<u>Department:</u>	<u>Parks & Recreation</u>
<u>Funds available:</u>	<u>71150069-G7129CD0035-07776-508027</u> <u>71150069-G7129CD0037-07778-508027</u>
<u>Funding source:</u>	<u>Community Development-CDBG Grant</u>
<u>Item (s):</u>	<u>Base Bid I \$63,000.00</u> <u>Base Bid II \$21,000.00</u>

<u>Total award:</u>	<u>\$84,000.00</u>
<u>District (s):</u>	<u>8</u>

The Departments of Purchasing, Engineering, Community Development and Parks & Recreation recommend the award of this contract to JMZ Contractors, Inc. It is requested that the Mayor of the City of El Paso be authorized to sign the referenced contract approved by the City Engineer, Contract Compliance, and the City Attorney. Additionally, it is requested that the Mayor be authorized to execute budget transfers for this award and project, as necessary.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed \$25,000 per numbered change order, and not to exceed the total of 10% of the original contract price as awarded, without further authorization by City Council.

Contact person: Barbara Crumley, Administrative Analyst at 541-4113.

AGENDA FOR: **AUGUST 10, 2004**

**CONSTRUCTION PROJECT FORM –
Lump Sum**

DATE: August 2, 2004

PROJECT: Basketball Court Rehabilitation III, Estrella Rivera & Mary Webb Parks

BID NO: 2004-163

ACCOUNT NO: G7129CD0035-07776-508027

G7129CD0037-07778-508027

FUNDING SOURCE: Community Development CDBG Grant

DEPARTMENT: Parks & Recreation

REPRESENTATIVE DISTRICT (S): 8/Cobos

AGENDA DATE: August 10, 2004

CONTRACTOR: JMZ Contractors, Inc.

AMOUNT: \$84,000.00

RECOMMENDATION:

The Departments of Purchasing, Engineering, Community Development and Parks & Recreation recommend the award of this contract to JMZ Contractors, Inc. It is requested that the Mayor of the City of El Paso be authorized to sign the referenced contract approved by the City Engineer, Contract Compliance, and the City Attorney. Additionally, it is requested that the Mayor be authorized to execute budget transfers for this award and project, as necessary.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed \$25,000 per numbered change order, and not to exceed the total of 10% of the original contract price as awarded, without further authorization by City Council.

DESCRIPTION OR EXPLANATION:

Base Bid I \$63,000.00

Base Bid II \$21,000.00

TOTAL RECOMMENDED AWARD: \$84,000.00

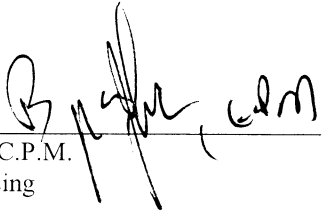
TIME FOR COMPLETION: 90 Consecutive Calendar Days

LIQUIDATED DAMAGES: \$344.00 Consecutive Calendar Day

FUNDS: Available _____ Not Available _____ Comptroller _____

BOARD: Approved _____ Rejected _____ City Clerk _____ Date _____

APPROVED:


Byron E. Johnson, C.P.M.
Director of Purchasing

DATE: August 4, 2004
To: Municipal Clerk
FROM: Byron E. Johnson, C.P.M.
Director of Purchasing 541-4313
THRU: Aurora Wells
Interim Bid Clerk

Please place the following item on the **CONSENT** agenda for the Council Meeting of
August 10, 2004

Bid No. 2004-163 Basketball Rehabilitation, Estrella Rivera & Mary Webb Parks
Contractor: JMZ Contractors, Inc.
El Paso, Texas 79936
Department: Parks & Recreation
Funds Available: 71150069-G7129CD0035-07776-508027
71150069-G7129CD0037-07778-508027
Funding Source: Community Development – CDBG Grant
Items: Base Bid I \$63,000.00
Base Bid II \$ 21,000.00

Total Award: \$84,000.00
Districts: 8

The Departments of Purchasing, Engineering, Community Development and Parks & Recreation recommend the award of Base Bid I & Base Bid II of this contract to JMZ Contractors Inc., the low responsible, responsive bidder. It is requested that the Mayor of the City of El Paso be authorized to sign the referenced contract approved by the City Engineer, Contract Compliance, and the City Attorney. Additionally, it is requested that the Mayor be authorized to execute budget transfers for this award and project, as necessary.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed \$25,000 per numbered change order, and not to exceed the total of 10% of the original contract price as awarded, without further authorization by City Council.

Contact Person: Barbara Crumley
Administrative Analyst 541-4113

AGENDA FOR: August 10, 2004

SCOPE OF WORK

Basketball Court Rehabilitation III Estrella Rivera & Mary Webb Parks

BID NO. 2004-163

The Project Scope of Work has been divided into the following project numbers that include the facilities noted:

BASE BID I:

Estrella Rivera Park is an existing park facility operated by City of El Paso Parks Department and is located at 3200 Rivera Ave. Project consists of demolition of existing concrete slab basketball court and construction of new concrete slab basketball court with new precast concrete basketball standards and new metal players benches. New court shall receive color coating with painted court lines. Construction of a new concrete handicap accessible ramp and sidewalks are also a part of the project.

BASE BID II:

Mary Webb Park is an existing park facility operated by City of El Paso Parks Department and is located at 3401 Missouri. Project consists of repair and cleaning of an existing concrete slab basketball court to prepare for installation of new color court coating with painted lines. Construction of new handicap accessible sidewalk and new players benches are also part of the project.

The work trades involved in project include but are not limited to demolition, earthwork, cast-in-place concrete, steel handrails, colored court coating, specialty items including basketball standards and steel benches and any modifications to existing irrigation systems required by new improvements.

Note: The above description is general in nature and does not necessarily describe all details of the project. The bidder will be responsible for completing the project in accordance with the Contract Documents.

The Bid Proposal Form will not include alternate bid items.

CITY OF EL PASO BID TABULATION

BID TITLE: BASKETBALL COURT REHABILITATION III
ESTRELLA RIVERA AND MARY WEBB PARKS

BID NO : 2004-163

BID DATE: MAY 12, 2004

DEPARTMENT: PARKS

	J M Z CONTRACTORS INC. EL PASO, TEXAS	SILVERTON CONSTRUCTION CO. INC. EL PASO, TEXAS			
DESCRIPTION	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
BASE BID I ESTRELLA RIVERA	\$63,000.00	\$72,124.00			
BASE BID II MARY WEBB PARK	\$21,000.00	\$17,000.00			
SUM TOTAL BASE BID I, BASE BID II	\$84,000.00	\$89,124.00	\$0.00	\$0.00	\$0.00
AMENDMENTS ACKNOWLEDGED	NONE ISSUED	NONE ISSUED			
BID BOND SUBMITTED:	YES	YES			

Approved By: _____

2004-163 ESTRELLA RIVERA AND MARY WEBB PARK

mijares • mora
ARCHITECTS INC.

RECOMMENDATION

July 28, 2004

City of El Paso
Engineering Department
Two Civic Center Plaza
El Paso, Texas 79901-1196

Attention: Mr. Nicolas Diaz

Reference: Mary Webb Park
Estrella Rivera Park
Basketball Court Rehabilitation
Project File No. 238006

Dear Mr. Diaz:

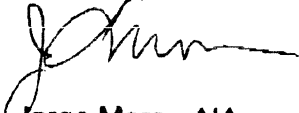
We have reviewed the copy of JMZ Contractor's Inc. Qualification and Financial Disclosure Statement submitted to the City of El Paso for the above referenced project.

Although JMZ Contractors, Inc. has not performed work for our office, our review of the Contractor's Qualification Statement indicates to us that they are qualified and experienced to perform the work involved with this project.

Based upon our review of the submitted statement, and telephone conversations with some of their listed references, we recommend award of the project to JMZ Contractors.

Please let us know if you need additional information or have any questions.

Sincerely,



Jorge Mora, AIA
Mijares-Mora Architects

111 North Festival Drive
El Paso, TX 79912
(tel) 915.542.1591
(fax) 915.542.1594




RECOMMENDATION

ENGINEERING DEPARTMENT

Excellence through Teamwork

memorandum

TO: Barbara Crumley,
Administrative Analyst

FROM: Nicolas Diaz 
Project Manager

DATE: July 22, 2004

SUBJECT: Estrella Rivera & Mary Webb Parks Basketball Rehabilitation

We recommend that subject project be awarded to JMZ Contractors Inc. as lowest responsive bidder.

The awarded contract should consist of Base Bid I and Base Bid II as follows:

Base Bid I: (Estrella Rivera Park)	\$63,000.00
Base Bid II: (Mary Webb Park)	<u>\$21,000.00</u>
Total Value:	\$84,000.00

If you need additional information, please give me a call at ext. 4205
Thanks.

RECOMMENDATION



PARKS DEPARTMENT

Memorandum

TO: Byron Johnson
Purchasing Director

THRU: *NCH* Norman C. Merrifield Ed. D.
Director of Parks And Recreation Department

FROM: Richard Garcia
Parks Operations Manager *Richard Garcia*

DATE: July 29, 2004

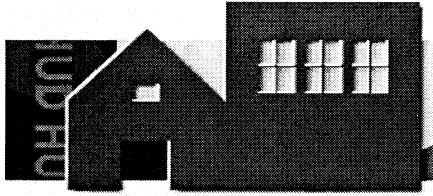
SUBJECT: Estrella Rivera & Mary Webb Park

I have reviewed and analyzed the tabulation of bids on the above mentioned project. I recommend that the apparent lowest bidder, JMZ Contractors Inc., be awarded the contract as follows:

Base Bid I : (Estrella Rivera Park)	\$ 63,000.00
Base Bid II: (Mary Webb Park)	<u>\$ 21,000.00</u>
Total Value:	\$ 84,000.00

If you have any questions, I can be reached at 541-4334

RECOMMENDATION



MEMORANDUM

**Contractor Recommendation for Estrella
Rivera/Mary Webb Basketball Ct. Rehab**

Building Housing, Facilities, Communities



TO: Roberto Bustamonte

FROM: Diana S. Van Beek, Grants Planner

DATE: July 22, 2004

Bases strictly on the low bid, Community Development recommends JMZ Construction for the contract.

If you have any questions, please call me at extension 4665.

PROPOSAL

TO THE HONORABLE MAYOR AND CITY COUNCIL
CITY OF EL PASO
EL PASO, TEXAS

GENTLEMEN:

The undersigned having familiarized themselves with the local con-
the Contract documents consisting of Invitation to Bid, Instructions to Bidders, General Conditions, the
Contractor's Proposal, Special Bid Conditions, Applicable Wage Rates, the Contract Form, plans,
specifications, drawings, and addenda on file in the office of the Purchasing Department of the City of El
Paso, hereby propose to perform everything required to be performed and to provide, furnish and install all
the labor, materials, necessary tools, expendable equipment, and all utility and transportation services, and to
complete in a workmanlike manner all the work required for the

Basketball Court Rehabilitation III Estrella Rivera and Mary Webb Parks

BID NO. 2004-163

within the specified limits and in accordance with the plans and specifications as prepared by
Mijares-Mora Architects, Inc. for the City of El Paso, including Addenda numbers _____,
AT THE FOLLOWING LUMP SUM AMOUNTS: NONE

BASE BID I: ESTRELLA RIVERA PARK:

The undersigned agrees to perform all of the work required for construction Basketball Court and Handicap
Ramp Improvements as specified and indicated on the drawings for the total amount of:

Sixty Three Thousand Dollars & 00/100 Cents

Dollars (\$ 63,000.00)

BASE BID II- MARY WEBB PARK:

The undersigned agrees to perform all of the work required for construction Basketball Court and Handicap
Sidewalk Improvements as specified and indicated on the drawings for the total amount of:

Twenty One Thousand Dollars & 00/100 Cents

Dollars (\$ 21,000.00)

SUM TOTAL OF BASE BID ITEMS. BASE BID I & BASE BID II:

Eighty Four Thousand Dollars & 00/100 Cents

Dollars (\$ 84,000.00)

COMPANY NAME: JMZ CONTRACTORS, INC.

BIDDER'S SIGNATURE: _____

BIDDER'S NAME: SERGIO ZAVALA

Bidder's Name must be typed or printed

I-C-1

MUST BE FILLED OUT

● ● SEALED BID

Due Date 5/12/04

Bid No. 2004-163

☒ Bid

☐ No Bid

CONTRACT TIME AND LIQUIDATED DAMAGES

The undersigned Bidder agrees to commence work on a date to be specified in a written Notice to Proceed and to substantially complete the work on which he/she has bid within NINETY (90) CONSECUTIVE CALENDAR DAYS.

Bidder agrees to pay as liquidated damages the sum of THREE HUNDRED FORTY FOUR AND 00/100 DOLLARS (\$344.00) for each consecutive calendar day thereafter as provided in paragraph 6.8 of the General Conditions of the Contract.

PROPOSAL

Enclosed with this proposal is a certified check or bid bond for five percent (5%) of the TOTAL bid price including base bid(s) and alternate(s) which is agreed shall be collected and retained by the owner(s) as liquidated damages in the event this proposal is accepted by the Owner within sixty (60) consecutive calendar days after the date advised for the reception of bids and the undersigned fails to execute the contract and the required performance and payment bonds with the Owner within fourteen (14) consecutive calendar days after the date said proposal is accepted; otherwise, the said bid security shall be returned to the undersigned upon demand.

THE UNDERSIGNED BIDDER REPRESENTS TO THE CITY AND TO THE OTHER BIDDERS THAT HIS/HER BID, AND THE ESTIMATES ON WHICH IT IS BASED, HAS BEEN CAREFULLY CHECKED AND CONTAINS NO ERRORS, AND NOTHING HAS BEEN OMITTED OR OVERLOOKED IN DETERMINING THE AMOUNTS BID.

BIDDER'S NAME: JMZ CONTRACTORS, INC.

BY: _____

5/12/04

SERGIO ZAVALA

915-849-7070

915-849-9115

Print Signer's name & title
3621 LEE BLVD

Telephone

Fax

EL PASO, TX 79936

Address

City, State, Zip Code

Physical Address of Business - if different from above

City, State, Zip Code

IF THE BIDDER BE A CORPORATION, THE FOLLOWING CERTIFICATE SHOULD BE EXECUTED:

I, SERGIO ZAVALA, certify that I am the APPOINTED Secretary of the corporation named as Bidder hereinabove; that SERGIO ZAVALA, who signed the foregoing contract on behalf of the Bidder, was then PRESIDENT of said corporation; that said proposal was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

SERGIO ZAVALA
CORPORATE SECRETARY SIGNATURE AND CORPORATE SEAL